**Minutes of Friends of Glen Gardens Committee Meeting 26th February 2019**

 **ATTENDEES:-** John Freer – Chair Stephen Astin – Treasurer Christine Rafferty – Acting Secretary Keith Wood June Wood Sue Freer Claire Kennard John Mulcahy Julie Couttie Karen Thomas **APOLOGIES:-** Liz Maynard Adi French Chris Gethin Becky Spence

**Minutes of last meeting.** Liz Maynard to check the Business Card presented at last meeting belonging to our new Community Police Officer to see if an email address is included. Minutes were approved as a true reflection of the meeting.

**PROCEEDINGS**  John Freer opened the meeting and wished the minutes to reflect the Committee’s thanks to Keith & June Wood for their hospitality at the last meeting.

**Finance:-**  Total Bank Funds = £2740.31 Funds earmarked:- Co op Funeral Care Donation £250 Suzanne Ellis Donation £1000 Pergola reserve £1490

The 2 invoices tendered from Philip Rose for the work carried out on the East Parade bed have been paid. £510 of this was subsidised by payment from the Pergola Fund. Total amount paid £2833.50

The invoice from gardener Mr. D Posliff for the work done on the Bull Lane bed has been paid directly by Liz Maynard. The Committee thanked Liz for her generosity and confirmed that a plaque will be positioned in the bed honouring her late husband. Liz is to decide on design and wording and the costs will be met by FoGG.

The donation from Suzanne Ellis – Suggestions have been sent for her perusal. Awaiting her decision.

The residual amount of £44 left over from funds raised for the Helen Cadbury memorial has been donated and banked into the FoGG account.

The Committee are delighted with the result in the Gardens and all agreed the beds are looking wonderful.

**PROPOSED EVENTS**

AGM – 13th March Needs to be advertised. Karen will put on Facebook and on Twitter. She will also add graphics to the Poster wording and circulate for printing and distribution. The Methodist Church have agreed to display a poster in their window. John Freer clarified the wording on our Constitution in relation to AGM and the Public meeting and it was agreed that the AGM would commence at 7.15hrs on 13th and be open to Committee members as well as any FoGG member who wishes to attend. The Public Meeting will start at 7.30hrs and be open to any member of the public. Karen will ensure that Facebook, Twitter, FoGG Website & posters will all be available with the relevant information.

**EASTER EGG HUNT**  21st April Banners from last year can be reused. Valeria & Anne will run a Games Table for the children and we will erect a gazebo for them if the weather is calm. Laminated Posters and laminated Easter Eggs can all be used from last year. These are stored in the kiosk. The kiosk will be open on the Saturday,Sunday and the Monday. Alyson Cowan to resurrect the Doodle Poll to accommodate opening dates for 2019. Sue Freer to purchase sufficient Easter Eggs to hand out to children.

OTHER EVENTS PLANNED. **Picnic in the Park**:- Claire to forward details of musicians to John Freer & Committee will decide who will ‘own’ the music planning for 2019.

**Scarecrow Festival**:- August Bank Holiday weekend. Sue Freer to obtain information from Gill Oakes in order that the names can be added to our database.

**KIOSK INFORMATION** 2019 Opening day will be Saturday 6th April. An invite will be extended to any new volunteers to come along half an hour before we open on our first shift in order we can do an induction. Sue, Karen & John Mulcahy to compile a communication advising opening information and encouraging volunteers for baking manning the kiosk & arrange for Chris Gethin to send it out to all known contacts. **Ingredients information**  A loose leaf folder has been put in the kiosk which includes ingredient information for various bakes. If you bake using the same recipe time after time, then please use this book to record your recipe, your name and the list of ingredients for each bake. This will eliminate the need for writing out and submitting this information each time you submit donated baking. The folder can then be referred to should a customer or a Food Hygiene Inspector need the information. **Action Points from last Bakers meeting :-** Adi/Coleen – you were to organise signs for gates as well as planters to improve the aesthetics of the outside space at the kiosk. June Wood provided the Committee with details of Picnic tables and benches with prices for consideration. Karen & John Mulcahy will progress with Ian Dunn from the Council and report back at next meeting. The Committee agreed the cost could be met from the currently named ‘Pergola Fund’. Deep clean required in kiosk prior to opening date. CR to contact Coleen to arrange.

**LOCKING/UNLOCKING:-** We need more volunteers.

**GARDENING**

Still waiting for wood chip supply to be delivered. Adi is progressing. Keith has been in the gardens and has done some border edging. June felt that there are some bare patches and suggested we buy some additional planting. The Committee agreed. The Gardening Group of volunteers recommence for the 2019 season on the 9th March.

**CHILDREN’S PLAYPARK**

Julie commented that some parks in York had received substantial funds. It was suggested this was Section 161 Planning Money. Karen to arrange to speak with Ian Dunn to ascertain if there is any scope to have any of the play park equipment updated. She will also ask if an additional handrail could be fitted to the slide.

**MOSAIC GARDENS**

Volunteers commence working on the garden from 14th March

**PETANQUE COURT**

One Petanque team are regularly playing on the court twice weekly. The Committee felt that more friendly notices are required to encourage the public to use the court. Karen will organise.

**NOTICE BOARDS**

All information needs to be updated and refreshed. New clock faces required when funds are available.

**POETRY BENCH**

Another 2 slabs being laid. The Committee agreed the proposed Pergola should be cancelled.

**WEBSITE**

Karen/Chris/Becky meeting next week. New member form has been amended to allow electronic completion.

Distribution of Approved Minutes and Financial Report – Karen will make aesthetically improved version for website. It was also thought that a Newsletter on the website might be a welcome addition periodically.

**A.O.B.**

June asked how to obtain the key for the notice board opposite the Co op – she was advised it can be obtained from the Tang Hall library.

The Council have now planted the 4th cherry tree – it was agreed that when the kiosk is open that the volunteer on duty should water the new tree.

Update from Adi – info obtained after the meeting – Coleen & Adi are going into kiosk 28th Feb to undertake a deep clean. Two wooden planters have been purchased and will be positioned and planted in time for the kiosk reopening. Coleen & Adi have been working on the signage for the gates but it is not quite finished yet. They hope to have it completed in time for the reopening.

**NEXT MEETING DATE**

26th March 2019 @ 7pm in Ascot House